

3GQ OVERVIEW

1. Read our 3GQ terms & conditions
2. Send your order by email to 3gq@3glighting.com with 3GQuickship in the subject line.
3. Ensure only QuickShip items are on your order.
4. Ensure Quickship Catalog numbers are entered correctly.
5. Limit quantities to 50 pieces or less.

1. CATALOGUE NUMBERS:

All Quickship orders must include the dedicated Quickship catalog numbers. Please ensure to only use the Spec Sheets marked for the 3GQ program.

2. PURCHASE ORDERS:

Purchase orders must be marked for 3GQ Quickship and must be separate from standard (non-3GQ) orders. Part numbers must begin with 3GQ.

- **Purchase orders must be complete with:**
 - Specifier Name and Location.
 - Project Name, Location and complete "Ship To:" Address.
 - Accurate and complete part numbers.
 - Accurate shipping instructions.
 - Site Contact Name and Contact Number AND any special shipping instructions.
 - Accurate billing information, complete with Federal Tax ID Number.
- Orders must be entered at book pricing only, there is no discounting for 3GQ.
- Any changes and/or confirmation of unclear information to orders entered may affect lead times.
- Only items specifically listed on the 3GQ webpage qualify for 3GQ shipping.

3. QUANTITIES:

- Please limit 3GQ quantities to 50 pieces or less per fixture per order
- Orders above 50 will be treated as a standard order and standard lead times will apply

4. LEAD TIMES:

- Orders received by 3G after 12PM EST will be entered the following business day.
- Any purchase order entered without complete part numbers or not within the guidelines may void the 3GQ commitment.
- 3GQ is a SHIP time commitment. It's not a DELIVERY time commitment.
- Quickship orders will ship within 10 business days as calculated from the time of sales order confirmation.
- All ship dates are estimated and the 10 days does not include weekends or holidays.
- Shipping is contingent on credit approval. Partial or incomplete payments may delay shipment of products.

5. CHANGE ORDER:

- Any changes and/or confirmation of unclear information to orders entered may affect lead times
- CHANGE ORDERS and cancellations cannot be accepted once a 3GQ order has been processed by 3G Lighting

7. CREDIT:

- Distributors must have established terms and be in good standing. The purchase order must not extend the customer beyond their credit limit.
- New distributors can participate in 3GQ but payment will be required in advance of shipment.

8. DISCLAIMER:

- ALL 3G LIGHTING STANDARD TERMS AND CONDITIONS APPLY TO 3GQ ORDERS.
- 3GQ is a commitment that we strive to meet on every 3GQ order however it's not associated with a monetary guarantee of any kind.
- 3G Lighting reserves the right to modify this program at any time, refer to our website for 3GQ News and Updates.